

# **MARYLAND DEAF CULTURE DIGITAL LIBRARY ADVISORY BOARD**

## **ROLES AND RESPONSIBILITIES, updated 7/18/2018**

### **ADVISORY**

1. Assist and provide input on the library's vision, mission, strategic plan, and other activities.
2. Provide input and assist the library in disseminating the needs assessment (ongoing).
3. Assist in suggesting/recommending library programs for Maryland DCDL.
4. Report issues back to the governing authority of Maryland DCDL.
5. Advise on potential partnerships and strategic alliances with other entities including the ODHH, County library systems, the Division of Library Development and Services, Veterans' groups, State and local arts councils, Senior citizens' organizations, and Deaf and Hard of Hearing organizations, including the National Association of the Deaf (NAD), the Hearing Loss Association of America (HLAA), and the Maryland Association of the Deaf (MDAD)
6. Assist and provide input on recruiting new members for the Friends of the Library, Maryland DCDL chapter.

***Note:** Because the Board is "advisory" only in nature, governing bodies have the ultimate authority and can accept, reject, or amend advisory board advice.*

### **COMMUNICATIONS**

1. Assist the library in communicating resources, services, programs, and demonstrating positive public image.

### **ADVOCACY**

1. Advocate for library support, including seeking support for annual or operational and capital funding; this includes, local, state, regional, and national legislative initiatives

### **KNOWLEDGE**

1. Be familiar with the Maryland DCDL, libraries, and library policies.
2. Maintain a knowledge of contemporary librarianship through training provided by the Maryland State Library and the library and attendance at board meetings, committee meetings, other area community meetings, and professional association events such as the American Library Association and the Maryland Deaf Culture Digital Library (annual, assembly and district meetings) whenever possible.

3. Be aware of 21st century librarianship values and responsibilities such as copyright, confidentiality of patron records/data and the public's right to information versus intellectual freedom

### **SUPPORT**

1. Assist in outreach, if needed and available.

### **SUCCESSION**

1. Assist in succession planning for new board members by identifying and motivating others to serve on the advisory board when slots become available

### **Advisory Boards do not**

- Govern the library
- Hire, manage or fire the Project Coordinator or other library staff members
- Make decisions concerning policies, budgets, hiring practices, salaries, and other library management tasks and issues
- Raise money or funds. To assist DCDL in securing supplemental funds, Library Advisory Board members, as individuals, may participate in the Friends of the Library, Maryland Deaf Culture Digital Library chapter Book Sales.